

Llama Bot's Problem-Solving Worksheet

A Systematic Approach to Any Challenge

Name: _____ Date: _____

Challenge/Problem I'm Facing:

STEP 1: PROBLEM DEFINITION (Be Specific!)

What exactly am I trying to achieve?

What would success look like?

Why is solving this important to me?

STEP 2: INFORMATION GATHERING

What I already know about this situation:

Additional information I need to research:

Available resources (people, tools, time, money):

- People who can help: _____
- Tools/materials I have: _____
- Time available: _____
- Budget (if applicable): _____

STEP 3: SOLUTION BRAINSTORMING

Don't judge - just list every idea!

Potential Solution #1: _____

Potential Solution #2: _____

Potential Solution #3: _____

Potential Solution #4: _____

Potential Solution #5: _____

Bonus creative/wild ideas:

STEP 4: SYSTEMATIC ANALYSIS

Rate each solution from 1-10 (10 = best)

Solution	Resources Needed	Success Probability	Risk Level	Difficulty	Overall Score
#1	___/10	___/10	___/10	___/10	___/40
#2	___/10	___/10	___/10	___/10	___/40
#3	___/10	___/10	___/10	___/10	___/40
#4	___/10	___/10	___/10	___/10	___/40
#5	___/10	___/10	___/10	___/10	___/40

My chosen solution: #____ (Score: ___/40)

Why I chose this solution:

STEP 5: ACTION PLANNING

Break your solution into specific steps:

Step 1: _____ **Deadline:** _____ **Status:** ☐

Not Started ☐ In Progress ☐ Complete

Step 2: _____ **Deadline:** _____ **Status:** ☐

Not Started ☐ In Progress ☐ Complete

Step 3: _____ **Deadline:** _____ **Status:** ☐

Not Started ☐ In Progress ☐ Complete

Step 4: _____ **Deadline:** _____ **Status:** ☐

Not Started ☐ In Progress ☐ Complete

Step 5: _____ **Deadline:** _____ **Status:** ☐

Not Started ☐ In Progress ☐ Complete

Step 6: _____ **Deadline:** _____ **Status:** ☐

Not Started ☐ In Progress ☐ Complete

FIRST ACTION I CAN TAKE TODAY:

Time I will do it: _____

STEP 6: IMPLEMENTATION TRACKING

Week 1 Progress:

Challenges encountered:

Adjustments made to plan:

Week 2 Progress:

What's working well:

What needs improvement:

FINAL RESULTS & REFLECTION

Problem solved? ☐ Yes ☐ Partially ☐ No

What worked best:

What I learned about problem-solving:

How I can use this process for future challenges:

Llama Bot's reminder: "Complex problems become manageable when approached systematically. Logic and structure make any challenge solvable!"

For more problem-solving resources, visit <https://kraczekpublishing.com> or continue your Wisdom Whispers journey!